



Clerk of the  
Circuit  
Court  
of Cook  
County, Illinois

*MfIntelligence*  
Management  
SoundBytes



ODYSSEY  
Case  
Manager  
*The Most  
Complete  
Court System  
Available*

What upcoming technology  
changes mean for  
**Attorneys, Pro Se Litigants,  
Partner Agencies, and  
other Court Users**

March, 2018

## County Division's New Technologies Launch Press Conference

A media event was held on March 15<sup>th</sup> to announce County Division's launch of eFileIL and Odyssey Case Manager. Several news media outlets were in attendance.



**Honorable Dorothy Brown**  
Clerk of the Circuit Court  
of Cook County



**Clerk Brown delivers opening remarks; project leaders, sponsors look on.**

*Pictured from left to right:*

**Patti Hall** (Director of Corp. Communications) and **Paul Zeigler** (Project Manager) from Tyler Technologies; The **Honorable Dorothy Brown**, Clerk of the Circuit Court of Cook County; **Barbara Muse**, Cook County Bureau of Technology; **Anthony McPhearson**, CIO, Clerk's Office Technology & Innovation Bureau; and **Michael Moore**, Clerk's Office Executive Clerk of Court



**[INSET]: County Division Chief Deputy Clerk Darice Goodwin joins panel during Question & Answer portion of media event.**

"As promised, we are moving forward with major enhancements to the efficiencies of our busy court system. Our successful County Division launch of a new case management system and permissive integrated eFiling marks early successes in our modernization effort," conveys Clerk Brown in her opening remarks.

"Nearly five years ago, we set out to modernize and standardize our tool set and processes across the Clerk of the Circuit Court of Cook County system. This milestone is even more significant, as it was achieved ahead of schedule. We implemented the new case management system a full five months early. We also implemented permissive eFileIL for County Division two months before the Illinois Supreme Court deadline," explains Clerk Brown.

Standing alongside the free public access computer stations, where walk-in customers may electronically file or search civil cases, Clerk Brown ceremoniously cuts a red ribbon to symbolize the 'grand opening' of new technology.



Reporters look on as County Division Clerk Janell Jones demonstrates end-to-end automation made possible with eFileIL and Odyssey Case Manager.

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# Civil Case Filing: Preparing for the July 1 Deadline

Getting ready for mandatory electronic filing of Cook County civil cases.

As the Supreme Court of Illinois-imposed deadline to utilize a single electronic file manager (EFM) platform to centrally process civil case submissions draws near, the Clerk of the Circuit Court of Cook County has been preparing accordingly.

The order stipulates that on July 1, 2018, the state-chosen EFM, eFileIL™ by Tyler Technologies, a software company specializing in public sector solutions, must be fully operational so that attorneys and pro se litigants filing civil cases in Cook County can do so electronically.

## Mark Your Calendars!



✓ All **attorneys and pro se litigants** are required to file civil cases electronically in Cook County; and

✓ The **Clerk of the Circuit Court of Cook County** is required to process all electronically-submitted civil cases through eFileIL.



## Civil Case Filer Readiness: Wondering what you need to do to prepare for mandatory eFiling on July 1, 2018?

**ATTENTION**  
**All Filers**  
of Cook  
County  
**Civil**  
**Cases**

<http://eFile.IllinoisCourts.gov>  
Log on today to ...

- ✓ see which Illinois counties are currently accepting e-filings via eFileIL by visiting the **ACTIVE COURTS** page.
- ✓ research various online service providers who serve as the intermediary between you and the eFileIL system. Each Electronic File Service Provider (EFSP) provides their own unique set of services and pricing, as shown in the **SERVICE PROVIDERS** page.

*Everything you need to know about the electronic filing of civil cases in Illinois can be found by visiting one website:*

**eFile.IllinoisCourts.gov**

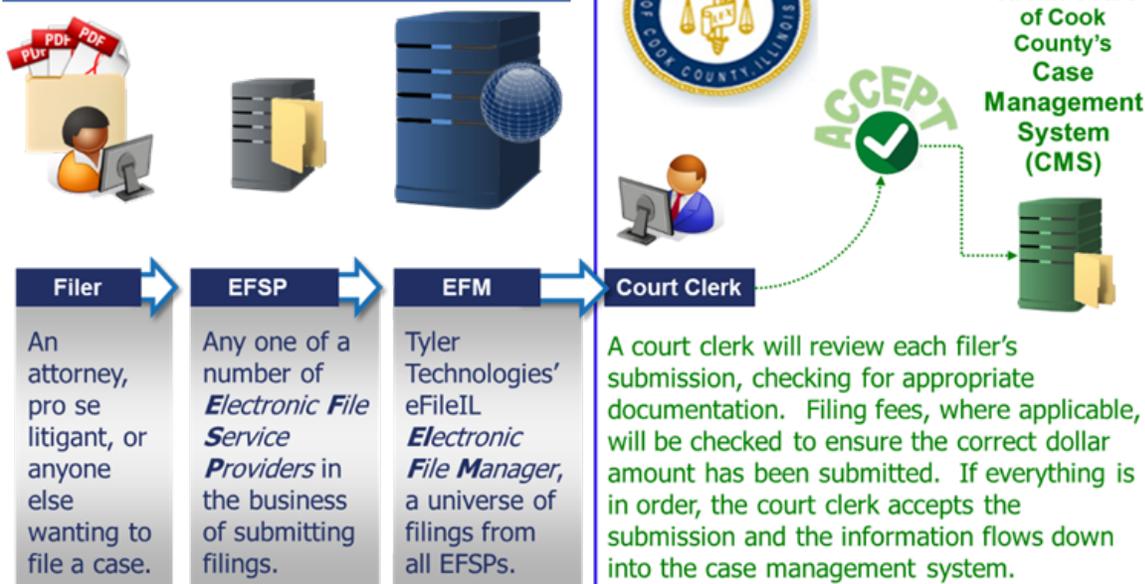


# Registering with an Electronic File Service Provider (EFSP) by July 1

**ATTENTION**  
**All Filers**  
of Cook  
County  
Civil  
Cases

All attorneys and pro se litigants must register with an electronic file service provider (EFSP) in order to electronically transmit your civil case file information to the Clerk of the Circuit Court of Cook County starting July 1, 2018.

## Civil Case eFiling Intake Process At-A-Glance



**Start researching each provider's services and pricing today to find the EFSP right for you!**

### Sampling of Certified Electronic Filing Service Providers (EFSPs)\*



( eFileLL is an EFSP, as well the EFM for Illinois. )

#### Attorneys & Pro Se Litigants:

A **Comparison Chart** of EFSPs, as well as other useful information on preparing for eFileIL, may be found by visiting [efile.illinoiscourts.gov](http://efile.illinoiscourts.gov).

**\*Please Note:** As additional EFSPs are certified, they will be added to the Comparison Chart. Check [efile.illinoiscourts.gov](http://efile.illinoiscourts.gov) for the most current EFSP listing.

**ATTENTION  
All Filers  
of Cook  
County  
Civil  
Cases**

**No Computer? No Problem...**

Pro se litigants and attorneys are welcome to use a public access computer at any Clerk of the Circuit Court of Cook County location starting July 1, 2018.

File transmission capabilities will be in place to allow you to electronically submit civil case files.

**Computer usage is free of charge.**

Just look for signage prominently displayed in Clerk Office public areas to find a designated eFiling computer.



**Public Access  
Computer  
for electronic  
Civil Case Filing**

Attorneys and pro se litigants filing civil cases in Cook County may use this computer for file submission.

**Get Started!**  
Locate the **File & Serve** icon on this computer's home screen and double click to launch.

The Honorable Dorothy Brown  
Clerk of the Circuit Court  
of Cook County



**ATTORNEY REGISTRATION & DISCIPLINARY COMMISSION  
OF THE SUPREME COURT OF ILLINOIS**

**ATTENTION  
ATTORNEYS  
filing  
Civil Cases  
in Cook County  
starting on  
July 1**

**Got ARDC?**

**Starting July 1, you'll need your Illinois Attorney Registration & Disciplinary Commission (ARDC) number when eFiling Civil Cases in Cook County...**

Attorneys currently using today's eFiling system, Online Information Services (OLIS), are accustomed to using their **Cook County Attorney Code** to identify themselves in the system. **Starting on July 1<sup>st</sup>, attorneys must supply their ARDC number when electronically submitting civil case files.**

*What's the difference between the **Cook County Attorney Code** and the **ARDC**?*

The Cook County Attorney number is associated with a law firm; whereas the ARDC is assigned to an individual attorney.



*Don't have an ARDC number? Or...  
Have an ARDC number but forgot  
what that number is?*

**Get assistance on [iardc.org](http://iardc.org)**

**Questions?  
Comments?  
Suggestions?**

**Contact Us**

[cmsodyssey@cookcountycourt.com](mailto:cmsodyssey@cookcountycourt.com)